

GOVERNMENT OF JAMMU & KASHMIR
OFFICE OF THE DISTRICT MAGISTRATE/DEPUTY COMMISSIONER,
DODA

Ph. No. 01996-233230, 233529 (O)

Fax No. 01996-233231

Subject:- Mandatory disclosure of details of tenants - regarding
ORDER



Whereas, it has been brought to the notice of this office that there is an imminent need to conduct verification of tenants/domestic helpers, as there are chances of anti-national/anti-social elements seeking hideouts in the residential areas in the guise of tenants/domestic helpers, and

Whereas, it is necessary that some measures be taken to make the landlords/property owners accountable before renting out/making available their premises to tenants, or employing domestic helps; and

Whereas, it is necessary that some measures also be taken to make the owners of shops/commercial business establishments who have given their shops/business establishments on rent basis to tenants & owners of vehicles i.e cars, buses, tempo, matadors, vans, auto rickshaws, etc who have engaged employed a driver to drive their vehicles accountable; and

Whereas, the threat posed by any such adverse element is imminent danger to public safety and security, that warrants immediate preventive measures under Section 163 of BNSS.

Now, therefore, for the reasons mentioned above, and by virtue of powers vested in me under section 163 of BNSS, **I, Krishan Lal, JKAS, District Magistrate, Doda**, do hereby order and require all landlord(s), owner(s) of properties, vehicle owners, owners of shops / commercial business establishments, attorney holder(s), person(s) in-charge of these properties in any capacity (hereafter called as owners), located in entire jurisdiction of the District Doda to comply strictly with the following directions:-

- a) All owners shall, after the issuance of this order within 07 days, submit without fail the detailed particulars of the tenants as per the Declaration Form (annexed herewith), to be signed by both the owner and the tenant(s), to the concerned Police Station, either in person or by registered post addressed to the concerned Station House Officer (SHO),
- b) The owners who have already let/sub-let/rented out their property (moveable or immovable) or part(s) thereof to any tenant(s) on any date prior to the issuance of this order, shall submit the detailed particulars of the tenant(s) as per the declaration form to the concerned Police Station with immediate effect.
- c) It is clarified that all arrangements of letting or sub-letting the property like Paying Guest, tenants etc. shall be covered by this order.
- d) Owners who have allowed jhuggies in their land shall also be required to disclose the details as per the declaration form.

Doda (J&K)

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- e) Every SHO in Doda District shall maintain a separate register for moveable /immoveable properties covered under this order, which shall be produced before the undersigned on the last working day of every month, during which this order is in force.
- f) Any person contravening this order shall be punishable under section 223 of BNSS.
- g) As the notice cannot be served individually to all the concerned, this order is hereby passed ex-parte. It is being promulgated for the information of public at large and shall be published on district website, leading newspapers and by affixing copies on the Notice Boards of the offices of SSP Doda, all SDMs, all Tehsildars, Executive Magistrates, all SDPOs, EO MC Doda/Bhaderwah/Thathri and all SHOs of District Doda.

Issued under my seal and signature today on 30.06.2026.

No: 1601-15/DM/Doda.

Date: 30.06.2026.




Krishan Lal, JKAS
District Magistrate
Doda (J&K)

Copy to the:-

1. Principal Secretary to the Govt, Home Department, J&K, Civil Secretariat, Srinagar for kind information.
2. Director General of Police, J&K, Jammu/Srinagar for kind information.
3. Divisional Commissioner, Jammu for kind information.
4. Inspector General of Police, Jammu for kind information.
5. DIG of Police, DKR, Range Batote for information.
6. Sr. Superintendent of Police, Doda for information and n/a.
7. Additional Deputy Commissioner (ADM), Doda/Bhaderwah for information and n/a.
8. Assistant Commissioner Revenue (ADM) Doda for information and n/a.
9. Sub-Divisional Magistrate Gandoh/Thathri/Assar for information and n/a.
10. All Tehsildars for information and n/a.
11. All SDPOs for information and n/a.
12. District Information Officer, Doda with the direction to give wide publicity to the order through print, electronic and social media.
13. District Informatics Officer (NIC) DC office Doda with the direction to upload the said official District site.
14. E.O MC Doda/Bhaderwah/Thathri for information and n/a..
15. All SHOs for information and n/a.

DECLARATION FORM

PARTICULARS OF OWNER

1. Name of the House Owner/Landlord/Property Owner/Person in-charge of the Property: _____

2. S/o or D/o or W/o _____

3. Permanent and Present Address: _____

4. Address and Details of property _____

5. Contact No. _____

Photo of House
Owner

Particulars of Tenant

1. Name:- _____

2. S/o or D/o or W/o _____

3. Age:- _____

4. Office/Business Establishment address with contact No. _____

5. Permanent Address with Police Station:- _____

6. Enclosed copy of any one identity proof (passport/Driving License/Ration Card/Voter ID/Aadhar Card) _____

Photo of Tenant
/Driver/ PG

Declaration

I, Sh./Smt. _____ S/o /D/o /W/o _____
Vill/Town _____ P/S _____ Contact
No. _____ has occupied above house/property/vehicle on rent from the
owner _____ from dated:- _____

Sign of
House/Property Owner

Sign of
House/Property Owner