



GOVERNMENT OF JAMMU AND KASHMIR
SCHOOL EDUCATION DEPARTMENT
(HUMAN RESOURCE MANAGEMENT SECTION)
CIVIL SECRETARIAT, SRINAGAR /JAMMU.

Subject: Guidelines regarding possession and consideration of more than one Post-Graduation (PG) Qualifications for the purpose of seniority and promotion.

Circular No: 06 - JK (Edu) of 2026.

Dated: 07 .07.2026.

It has come to the notice of the Government that certain Teachers possess more than one Post-Graduate (PG) qualification and that cases are being forwarded by the Directorates of School Education, Jammu/Kashmir for inclusion of such incumbents in the seniority records of more than one discipline/subject and for consideration of promotion accordingly.

The matter has been examined in the Department in light of applicable service rules and administrative requirements. It has been observed that recognition of more than one PG qualification for a single incumbent gives rise to administrative complications in the maintenance of seniority, determination of promotional eligibility and cadre management.

In order to ensure uniformity, transparency, equity and effective cadre management, it has, therefore, been decided that, for the purposes of fixation of seniority and consideration for promotion, only one post-graduate qualification/subject shall be recognized in respect of each Teacher.

Accordingly, it is hereby notified for information of all the concerned that:

1. Every Teacher possessing dual or multiple post-graduate qualifications shall, within 30 days from the date of issuance of this Circular, exercise a one-time option in writing before the concerned Director of School Education indicating the single PG subject in which he/she wishes to be considered for fixation of seniority and promotion.
2. The option so exercised shall be final and irrevocable and shall govern all future service matters relating to seniority and promotion of such teacher.
3. The Directors of School Education, Jammu and Kashmir, shall identify all such cases under their respective jurisdictions, obtain the prescribed options from the concerned Teachers within the stipulated period and ensure that only the opted PG qualification/subject is reflected in the relevant seniority and promotion records.

4. Upon finalization of the option, every other post-graduate qualification possessed by the Teacher, whether acquired before or after issuance of this Circular, shall not be recognized for the purposes of fixation of seniority or consideration for promotion and shall not form part of the relevant seniority or promotion records.
5. The details of the options so exercised shall be consolidated by the Directors of School Education and submitted to the Administrative Department for up-dation in the respective discipline wise seniorities.
6. Where a Teacher fails to exercise the prescribed option within the stipulated period, the Department shall determine the subject/discipline for fixation of seniority and consideration for promotion in accordance with the applicable service rules and the service record of the incumbent teacher. No request for subsequent change of subject or promotional stream shall be entertained thereafter.
7. These instructions are issued with a view to ensuring uniformity, transparency, consistency and effective cadre management and shall have effect notwithstanding any administrative practice followed previously in this regard.

All concerned shall ensure strict compliance with these instructions. Any deviation shall be viewed seriously and dealt with in accordance with the applicable rules and regulations.

Sd/-

(Ram Niwas Sharma), IAS

Commissioner/Secretary to the Government,
School Education Department.

No. Edu-HRM/75/2026-01 (7761271)

Dated: 07 .07.2026.

Copy to the:

1. Joint Secretary, (J&K & L), Ministry of Home Affairs, Government of India.
2. Director Information, J&K with the request to publish the same in the two leading dailies of Jammu and Kashmir.
3. Director, SCERT, Jammu/Kashmir.
4. Director School Education, Jammu/Kashmir.
5. OSD with the Hon'ble Minister for School Education.
6. All Chief Education Officers.
7. Private Secretary to Commissioner/Secretary to the Government, School Education Department.
8. Government Order File/Stock File/Monday Returns file.
9. I/C Website, School Education Department for hoisting the same on the official website of the Department.

(Riyaz-ul-Haq), JKAS

Deputy Secretary to the Government.