



**GOVERNMENT OF JAMMU & KASHMIR
GENERAL ADMINISTRATION DEPARTMENT
Civil Secretariat, J&K**

Subject: Launch of the J&K Government Process Re-Engineering Initiative – Constitution of Committees thereof

Reference: Decision No.101/10/2026 dated 04.08.2026 of the Council of Ministers

**Government Order No.:1389-JK(GAD) of 2026
Dated:10.08.2026**

In continuation of Government Order No.1388-JK(GAD) of 2026 dated 10.08.2026, sanction is hereby accorded to the constitution of J&K Government Process Re-Engineering Task Force, J&K Government Process Re-Engineering Screening Committee and J&K Government Process Re-Engineering Empowered Committee, comprising the following, for implementation of the J&K Government Process Re-Engineering Initiative:

A. J&K Government Process Re-Engineering Initiative Task Force:

1.	Administrative Secretary, Department of Law, Justice and Parliamentary Affairs	Chairperson
2.	Chief Executive Officer, JaKeGA	Member
3.	Representative of Information Technology Department not below the rank of Additional Secretary to the Government	Member
4.	Representative of Planning Development and Monitoring Department not below the rank of Additional Secretary to the Government	Member
5.	Representative of General Administration Department, not below the rank of Additional Secretary to the Government	Member
6.	Representative of Finance Department, not below the rank of Additional Secretary to the Government	Member
7.	Representative of Revenue Department, not below the rank of Additional Secretary to the Government	Member
8.	Representative of the concerned Department, not below the rank of Additional Secretary to the Government	Member
9.	State Informatics Officer, NIC, J&K	Member Secretary


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The Task Force may co-opt officers from other Departments or subject experts as special invitees, whenever required. The Task Force shall

call from Departments information, records and documents, as may be required for carrying out its mandate.

Terms of reference:

- i. To undertake comprehensive Government Process Re-engineering of citizen-centric, business-centric and Government-to-Government services.
- ii. To review existing Acts, Rules, Notifications, Government Orders and other executive instructions governing identified services and recommend amendments, repeals or consolidation to eliminate redundancies.
- iii. To map and analyse end-to-end workflows of Government services to identify excess documentation, redundancies, repetitive verification and avoidable physical interface.
- iv. To recommend redesigned workflows based on simplification, standardisation, digital verification and interoperability.
- v. To identify mechanisms for integration of Government databases to enable automatic verification of information already available.
- vi. To recommend methodology/mechanism for adoption of self-certification, digital signatures, QR-enabled certificates, and other digital mechanisms, wherever feasible.
- vii. To develop standard templates and implementation guidelines for Administrative Departments.
- viii. To facilitate Administrative Departments and other implementing agencies for development and deployment of approved redesigned processes.
- ix. To recommend policy interventions necessary to institutionalise the J&K Government Process Re-Engineering Initiative.



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B. J&K Government Process Re-Engineering Initiative Screening Committee:

1.	Administrative Secretary, Home Department	Chairperson
2.	Administrative Secretary, Information Technology Department	Member
3.	Administrative Secretary, General Administration Department	Member
4.	Administrative Secretary, Planning, Development & Monitoring Department	Member
5.	Administrative Secretary, Revenue Department	Member
6.	Administrative Secretary, Department of Law, Justice & Parliamentary Affairs	Member Secretary
7.	Administrative Secretary of the concerned Department	Member
8.	Director General, Codes (Finance Department)	Member

Terms of Reference

- i. To examine the proposals submitted by the Task Force for Government Process Re-engineering and simplification of Government services.
- ii. To assess the legal, administrative and financial implications of the proposed reforms.
- iii. To ensure that the proposals are aligned with the core principles of simplification, standardisation, interoperability and citizen-centric service delivery.
- iv. To recommend modifications to the Task Force, wherever considered necessary, to strengthen the proposals.
- v. To submit suitable proposals to the Empowered Committee for consideration and approval.

C. J&K Government Process Re-engineering Initiative Empowered Committee:



1.	Chief Secretary	Chairperson
2.	Administrative Secretary, Finance Department	Member
3.	Administrative Secretary, Home Department	Member
4.	Administrative Secretary, Information Technology Department	Member
5.	Administrative Secretary, General Administration Department	Member
6.	Administrative Secretary, Planning Development & Monitoring Department	Member
7.	Administrative Secretary, Department of Law, Justice & Parliamentary Affairs	Member Secretary
8.	Administrative Secretary, Revenue Department	Member
9.	Administrative Secretary of the concerned Department	Member (for department- specific proposals)

The Committee may invite any other member, technical expert or representative of any organisation as a special invitee, whenever required. The Committee may constitute sub-committees or working groups for specific sectors and commission studies or pilot projects in furtherance of the rollout of the Initiative.

Terms of Reference:

- i. To consider the recommendations of the Screening Committee on proposals relating to Government Process Re-

engineering, simplification and digitization of Government services.

- ii. To approve the selection and prioritisation of services to be taken up under each phase of the initiative.
- iii. To determine the nature and extent of the reforms involved and decide the appropriate approval mechanism for implementation.
- iv. To direct the concerned Administrative Departments to undertake consequential administrative, legal, regulatory and technological measures necessary for implementation of approved reforms.
- v. To resolve inter-departmental issues arising during the process of Government Process Re-engineering and issue directions as may be necessary for effective implementation of the initiative.
- vi. To review the progress of implementation of approved reforms and monitor compliance by the concerned Administrative Departments.
- vii. To examine proposals involving amendments to Acts, Rules, Regulations, Government Orders, Notifications and executive instructions and recommend their placement before the concerned Competent Authority.


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By Order of the Government of Jammu & Kashmir.

Sd/-

(M. Raju) IAS

Commissioner/Secretary to the Government

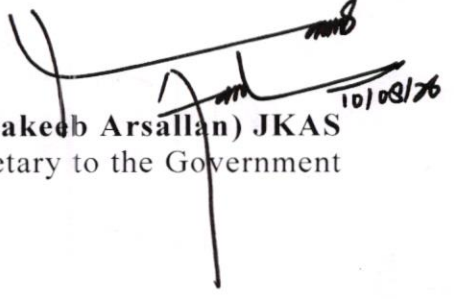
No.: GAD-ADM0IV/128/2026-08-GAD

Dated: 10.08.2026

Copy to the:

1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General of Police, J&K.
3. All Principal Secretaries to the Government.
4. Principal Secretary to Hon'ble Lieutenant Governor, J&K.
5. Chief Electoral Officer, J&K.
6. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
7. All Commissioner/Secretaries to the Government.
8. Divisional Commissioner, Jammu/Kashmir.
9. Resident Commissioner, J&K Government, New Delhi.
10. Director General, J&K Institute of Management, Public Administration and Rural Development.
11. All Heads of Departments/Managing Directors.
12. All Deputy Commissioners.
13. Director Information, J&K.
14. Director, Archives, Archaeology and Museums, J&K.
15. Secretary, J&K Public Service Commission/J&K Services Selection Board.
16. Secretary, J&K Legislative Assembly.
17. OSD/Private Secretary to the Hon'ble Chief Minister, J&K.
18. OSDs to all Hon'ble Ministers.
19. General Manager, Government Press, Jammu/Srinagar.
20. Private Secretary to the Chief Secretary, J&K.

21. Private Secretary to Advisor to the Hon'ble Chief Minister, J&K.
22. Private Secretary to Commissioner/Secretary to the Government, GAD.
23. Government Order/Stock file/Website, GAD "*Hindi & Urdu versions shall follow.*"


Shakeeb Arsallan) JKAS

Under Secretary to the Government