Government of Jammu and Kashmir
School Education Department
Civil Secretariat, Jammu/Srinagar

Subject: Delegation of Drawing and disbursing powers.

Reference: Letters No. DSEK/Estt/Gaz/7670691/249 Dated: 15/09/2026 received from Director, School Education, Kashmir.

Government Order No: 401 -JK (Edu) of 2026
Dated: 25.09.2026.

Sanction is hereby accorded to the Delegation of Drawing and Disbursing powers of following **17 headless** Institution(s)/office(s) to the officer(s) as indicated against each, till regular arrangements are made by the department:

S. No	District	Name of the Headless Institution/Office	DDO Powers assigned to
1	Anantnag	ZEO Shangus	Principal HSS Shangus
2	Anantnag	HS Lidroo	Headmaster HS LP Kalan
3	Anantnag	HS Aru	Headmaster HS LP Kalan
4	Anantnag	HS Gawran	Headmaster HS Dessu
5	Bandipora	HS Banyari Sharkie	ZEO Hajin
6	Bandipora	HSS Kilshey	Principal HSS PTL
7	Baramulla	GHSS Ahmadpora	Principal HSS Sherabad
8	Baramulla	BHS T.K Bala	Headmaster GHS Pattan
9	Baramulla	HSS Palhallan	Principal HSS Tilgam (**w.e.f 01-10-2026**)
10	Baramulla	HSS Sultanpora	Principal HSS Pattan (**w.e.f 01-10-2026**)
11	Baramulla	HS Wanigam Payeen	Headmaster HS Tapper Waripora (**w.e.f 01-10-2026**)
12	Budgam	HS Raiyar Ich	HS Yarikhah (**w.e.f 01-10-2026**)
13	Kulgam	GHS Chowgam	Principal HSS Chowgam
14	Kulgam	ZEO D.H Pora	Principal HSS Malwan
15	Kulgam	HS Badroo	ZEO Yaripora
16	Srinagar	BHS Takanwaripora	Principal BHSS Palpora
17	Srinagar	BHS Rambigarh	Principal BHSS Mujgund

The above delegation is subject to the following conditions:

1. The officers concerned shall be the Gazetted Officers in accordance with the applicable rules and instructions governing the Union Territory of Jammu & Kashmir.
2. The delegated DDO powers shall be exercised against the existing DDO Code of the respective institution, and no separate DDO Code shall be created on

account of such delegation unless otherwise authorized by the competent authority.

3. The delegation shall be restricted strictly to drawing and disbursing salaries, operating authorized funds, and processing/handling of bills and other permissible financial transactions through the existing financial and treasury systems of the Union Territory of Jammu & Kashmir.
4. The delegation shall be confined exclusively to financial and DDO-related functions and shall not confer any administrative powers, including powers relating to appointment, posting, transfer, promotion, disciplinary matters or any other service-related matter, unless separately authorized under the applicable rules.
5. The officers exercising the delegated DDO powers shall ensure strict compliance with the applicable Financial Code (GFR), Treasury Rules, Delegation of Financial Powers, Government instructions and other relevant statutory/procedural provisions, as amended from time to time.

By order of the Government of Jammu and Kashmir.

Sd/-
(Ram Niwas Sharma)IAS
Commissioner/Secretary to the Government
School Education Department

No. Edu-GAZ/16/2021-01 (23004)

Dated: 25 .09.2026

Copy to the:-

1. Joint Secretary (JK&L), Ministry of Home Affairs Government of India.
2. Director, School Education, Kashmir, for information.
3. OSD with the Hon'ble Minister for School Education Department, J&K UT.
4. Concerned Treasury Officers.
5. Concerned Officers.
6. Private Secretary to the Commissioner/Secretary to the Government, School Education Department.
7. I/c Website, School Education Department.
8. Government Order file (w.2.s.c)

25.9.26

(Mohan Singh)
Under Secretary to the Government
School Education Department.