GOVERNMENT OF JAMMU AND KASHMIR
GENERAL ADMINISTRATION DEPARTMENT
CIVIL SECRETARIAT, J&K

Subject: **6th Session of J&K Legislative Assembly, 2026 – Duty of Officers reg.**

Government Order No.1513-JK(GAD) of 2026
Dated:14.09.2026

The following Officers are hereby deployed for taking note of all points raised during the proceedings of the J&K Legislative Assembly, as per the dates indicated against each:

S. No.	Name of the Officer along-with designation and place of posting Mr.	Day & Date
1	**Qaiser Mehmood, JKAS** Deputy Secretary to the Government, ARI & Trainings Department.	**21st September, 2026 Monday**
2	**Jahan Zaib Khan, Jr. JKAS** Under Secretary to the Government, Higher Education Department	
3	**Auqil Nuvaid, JKAS** Deputy Secretary to the Government, Department of Rural Development & Panchayati Raj.	**22nd September, 2026 Tuesday**
4	**Waqar Talib, Jr. JKAS** Under Secretary to the Government, Power Development Department	
5	**Saddat Iqbal, JKAS** Deputy Secretary to Government, Civil Aviation Department.	**24th September, 2026 Thursday**
6	**Mushtaq Ahmad Khan, Jr. JKAS** Under Secretary to the Government, Mining Department.	
7	**Azhar Amin Zargar, JKAS** Deputy Secretary to the Government, Agriculture Production Department.	**25th September, 2026 Friday**
8	**Ghulam Qadir,** Under Secretary to the Government, Information Department	
9	**Murtaza Rashid, JKAS,** Deputy Secretary to the Government Health & Medical Education Department	**28th September, 2026 Monday**
10	**Rouf Ahmad Bhat** Under Secretary to the Government, Industries & Commerce Department.	
11	**Shafqet Ali, JKAS** Deputy Secretary to the Government, Jal Shakti Department	**29th September, 2026 Tuesday**
12	**Mansoor Ahmad, Jr. JKAS** Under Secretary to the Government, Tourism Department	

13	**Parveez Ahmad Bhat , JKAS** Deputy Secretary to the Government, Public Works (R&B) Department.	**30th September, 2026** **Wednesday**
14	**Shashank Padha, Jr. JKAS** Under Secretary to the Government, Housing & Urban Development Department	

It is further ordered that:

1. The officers shall take note of issues/points raised in the concerned House and submit ten (10) copies of the same to Commissioner/Secretary to the Government, Department of Law, Justice & Parliamentary Affairs and two (02) copies to General Administration Department on the same day.
2. The officers shall also forward an extract of the points raised, to the concerned Departments on the same day for necessary action as required. The concerned Department on the same day shall immediately send response to the concerned MLA in respect of point(s) raised.
3. As and when the House extends the proceedings for the 2nd sitting on any particular day, the concerned officers who have been detailed for the duty on the said date shall attend the 2nd sitting as well.

The concerned Administrative Secretaries shall ensure that no leave whatsoever, is granted to the aforesaid officers on the date of their duty except with the prior approval of the Chief Secretary. Where such leave is granted (for an extraordinary reason), the concerned Administrative Secretary, shall depute another officer of his/her Department for recording the proceedings of the House under intimation to the Secretary, Legislative Assembly and the General Administration Department.

By Order of the Government of Jammu & Kashmir.

Sd/-
(M. Raju) IAS
Commissioner/Secretary to the Government

No. GAD-ADM0IV/103/2026-09-GAD Dated:14.09.2026

Copy to:

1. All Concerned Administrative Secretaries.
2. Principal Secretary to the Hon'ble Lieutenant Governor, J&K.
3. Commissioner/Secretary to the Government, Department of Law, Justice & Parliamentary Affairs.
4. Secretary, J&K Legislative Assembly.
5. OSD to the Hon'ble Chief Minister, J&K.
6. OSD to Advisor to the Hon'ble Chief Minister, J&K.
7. Private Secretary to the Chief Secretary, J&K.
8. Private Secretary Commissioner/Secretary to the Government, GAD.
9. Government Order/Stock file, GAD.

14.09.2026
(Rohit Sharma) JKAS
Additional Secretary to the Government
14/09 14/09.