सत्यमेव जयते

GOVERNMENT OF JAMMU AND KASHMIR
GENERAL ADMINISTRATION DEPARTMENT
Civil Secretariat, J&K

Notification

Srinagar, the 28th of October, 2026

S.O 277.- In exercise of the powers conferred by section 4 read with section 8 of the Jammu and Kashmir Public Services Guarantee Act, 2011 (Act No. IX of 2011), the Government hereby notifies the following timelines and Designated Officers/Appellate Authorities of the following Services of Skill Development Department:

S. No	Name of the Service	Stipulated time frame for providing service	Designated Officer	First Appellate Authority	Second Appellate Authority
1	Correction in Mark sheets & Diploma certificate	30 days	Deputy Registrar, Jammu and Kashmir Board of Technical Education	Registrar, Jammu and Kashmir Board of Technical Education	Secretary/ Controller Jammu and Kashmir Board of Technical Education
2	Issuance of Duplicate Mark Sheets	30 days	Deputy Registrar, Jammu and Kashmir Board of Technical Education	Registrar, Jammu and Kashmir Board of Technical Education	Secretary/ Controller Jammu and Kashmir Board of Technical Education
3	Issuance of Duplicate Diploma Certificate	30 days	Deputy Registrar, Jammu and Kashmir Board of Technical Education	Registrar, Jammu and Kashmir Board of Technical Education	Secretary/ Controller Jammu and Kashmir Board of Technical Education
4	Verification (Online/Offline)	10 days	Deputy Registrar, Jammu and Kashmir Board of Technical Education	Registrar, Jammu and Kashmir Board of Technical Education	Secretary/ Controller Jammu and Kashmir Board of Technical Education

By order of the Government of Jammu and Kashmir.

Sd/-
(M. Raju) IAS,
Commissioner/Secretary to the Government
Dated: 28.10.2026

No: GAD-PSGA/2/2023-09-GAD (7131911)

Copy to:-
1. All Financial Commissioners (Additional Chief Secretaries).

2. Additional Chief Secretary to the Hon'ble Chief Minister.
3. Director, General of Police, J&K.
4. All Principal Secretaries to the Government.
5. Principal Secretary to the Hon'ble Lieutenant Governor.
6. Chief Electoral Officer, J&K.
7. Joint Secretary (JKL), Ministry of Home Affairs Government of India.
8. All Commissioner/Secretaries to the Government.
9. Divisional Commissioner, Jammu/Kashmir.
10. Principal Resident Commissioner, J&K Government, New Delhi.
11. Chairperson, J&K Special Tribunal.
12. Director General, J&K Institute of Management, Public Administration and Rural Development.
13. Secretary, J&K Public Service Commission.
14. All Head of Departments/Managing Directors.
15. Director Archives, Archaeology and Musums, J&K.
16. All Deputy Commissioners.
17. Director Information, J&K.
18. Secretary, J&K Board of Professional Entrance Examination (BOPEE).
19. Director, Government Press, J&K.
20. Secretary, J&K Service Selection Board.
21. OSD/Private Secretary to the Hon'ble Deputy Chief Minister.
22. OSD/Private Secretary to the Hon'ble Chief Minister.
23. Secretary, J&K Legislative Assembly.
24. State Informatics Officer (SIO), J&K.
25. Private Secretary to Chief Secretary, J&K.
26. Private Secretary to all the Hon'ble Ministers, J&K.
27. Private Secretary to Commissioner/Secretary to the Government, General Administration Department.
28. Private Secretary to Advisor to Hon'ble Chief Minister, J&K.
29. In-charge Website, General Administration Department.
30. Government Order File/Stock File.

"Hindi and Urdu versions shall follow".

(Vivek Rattan) JKAS 28-10-2026

Under Secretary to the Government